

## ILTON PARISH COUNCIL

### Minutes of the Ordinary Meeting of Ilton Parish Council held in Merryfield Hall on Tuesday 10th April 2018

#### 2018/58 Attendance and Apologies

##### Those present:

Mr D Amor (Chair)  
Mrs M Bullock  
Mrs R Burt  
Mrs S Hill  
Mrs P Matravers  
Mr A Dance (County Councillor)  
Mrs S Steele (District Councillor)  
Mrs S Morley (Clerk)

##### Apologies

Mr I Sherwood (Vice Chair)  
Mr I Welch

##### In Attendance

Louise Smith - Village Agent

#### 2018/59 Visitors and Public Voice

##### Village Agent

Louise is employed by the Community Council for Somerset and started as the Village Agent in January. The purpose of her role is to support people in rural areas and she is funded by GP's surgeries who can make referrals. She makes home visits and puts solutions in place. The emphasis is on the community and she can take referrals from anyone. She will feed back to the GP's surgeries particularly on medical problems. She also works alongside other organisations such as housing and helps all ages including those in financial difficulties. Louise will keep in touch with the Clerk.

#### 2018/60 Minutes of meeting held on Tuesday 13th March 2018

The minutes of the last Ordinary Meeting of the Parish Council were agreed and signed.

#### 2018/61 Matters arising from the minutes and any subsequent action taken

- (a) Parish Plan Bank Account - The replacement cheque has not been sent by the bank. The Clerk will follow this up. **ACTION - The Clerk**
- (b) Gardening Club and other community projects - The first meeting was well attended with more than 12 people expressing their interest in allotments. It is planned to put the allotments where the temporary football pitch is once the permanent pitch has been completed.
- (c) Snow clearing equipment - The minutes show that this was to be stored in the Cricket Club lock-up.

#### 2018/62 Parish Council Vacancies

There are still two vacancies on the parish council. No further contact has been made by the residents who had expressed an interest.

#### 2018/63 Highways

- (a) Flooding on the road at Rapps - This is in Ashill parish but it affects residents of Ilton because the road becomes impassable after rain.
- (b) Flooding at Ashwell - There is flooding on the road by the entrance to the small industrial estate at Ashwell. **ACTION - The Clerk**
- (c) Manure and mud on the road - It was noted that farmers must clean up after their vehicles. Highways will contact those who fail to do so.

#### 2018/64 Brook Green

Tree work - Work on the trees is due to take place on 18th or 24th April weather permitting.

## **2018/65      Footpaths**

- (a) Bridge at the Ford in Frost Lane - This has been repaired.
- (b) Path at the Ford blocked by debris - The debris has been cleared away.
- (c) Offer to oversee the footpaths and Brook Green - A resident has offered to walk the footpaths and Brook Green and report any problems. Mrs Bullock to liaise.

**ACTION - Mrs Bullock**

## **2018/66      Cemetery / Churchyard**

- (a) Condition of Cemetery and Churchyard - The Cemetery and Churchyard have been regularly walked by a Councillor and the 'wiggle' test has been done.
- (b) Interment - To take place 12th April 2018.
- (c) Memorial - Approval for a memorial given.

## **2018/67      Recreation Ground**

- (a) Weekly inspection reports - These show nothing or urgent.
- (b) Annual Playground Inspection and Risk Assessment - repair of problems identified - Play UK have tightened the Zipline and it is now running smoothly. Some repairs have been carried out to one of the bins and a new wooden slat fitted. The other bin will also be repaired. The rust on the Multi Unit is very minor and will be painted by the handy man. He will also be asked to repair the gaps by the Skate Ramps.
- (c) Annual Playground Inspection and Risk Assessment this year - This will cost £78.50 and it was agreed to ask SSDC to do the Annual Inspection and Risk Assessment again this year.
- (d) Registration of two footpaths with Land Registry - Nothing further has been received as yet.
- (e) South Somerset Playdays 2018 - A list of extras has been proposed. It was agreed to have the bouncy castle for £180 and circus skills for £180. A total of £360 extra.
- (f) Somerset Playing Fields Association Field of the Year Competition - This will be judged in June. Councillors agreed that we should enter again this year.

**ACTION - The Clerk**

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## **2018/68      Recreational Development / Playing Field**

- (a) Installation of MUGA - Due to the wetness of the field and the availability of the contractor, installation has been delayed by a week until 30th April. If the field continues to be very wet this may be delayed again. A letter will be sent to residents of Copse Lane and the School during the week beginning 16th April warning of the disruption and asking them to park in the Cemetery car park. The draft letter was approved. Cones will be used to create a turning circle for lorries in operation from Sunday 29th April. Installation work will take approximately 6 - 8 weeks. It is anticipated that there will be approximately 25 lorries with the majority during the first 3 weeks, or approximately 5 lorries a day.
- (b) Cones - 20 - 25 cones will be needed. Bridgwater Carnival have offered cones for £150 for an 8 week hire with a cost of £10 for every cone stolen or damaged. Ilminster Carnival can loan cones for £100 which will include delivery plus the £10 for damaged or stolen cones. Screwfix sell packs of cones for £29.99 but these are not 'no parking' cones. It was agreed to arrange for the cones from Ilminster Carnival.
- (d) Meeting with Agronomist - A meeting with the agronomist was held in March and the report will be sent in 6 - 8 weeks. Initial indications are that it will be very expensive to drain the field. The agronomist will send out tenders for drainage work. A full growing season from April to October is required for the work which will probably mean next year.

**ACTION - Chairman**

- (e) Working Group / Committee - There is still no movement on the formation of a Committee. It is likely that when people see the MUGA there will be more interest.
- (f) Grass Cutting - There are no restrictions on a local farmer if he wishes to cut and use the grass for hay, provided the farm is not organic. The Clerk was asked to write to the farmer who has offered to cut the grass and hedges in return for using the hay to accept his offer. The grass will need to be cut by June. **ACTION - The Clerk**
- (g) Final Design of the field - This has not been finalised.
- (h) Landscape buffering plants - The agronomist and SSDC have advised that buffer planting is needed to determine a clear divide between the residents and the field. This can be decided once initial work has been done.
- (i) Outdoor gym equipment - Approaches have been made to several companies offering this equipment.
- (j) Cricket Club - Are being regularly updated regarding the progress of the work.
- (k) Soil from the new development - The agronomist has advised that top soil should be taken from the new development. There will be a lot from the MUGA. It was agreed to wait until the MUGA has been installed to see how much there is and how much more is needed.
- (l) Capital held by SSDC - It was agreed that the Clerk can ensure the cash flow is maintained and apply to draw down the capital for work on the field as and when it is needed. So far money has been spent on the new Cemetery Car Park and the gates.
- (m) Dogs - A lot of dog walkers are using the field and there is too much waste not being picked up. Signs will need to be put up.

#### **2018/69 Copse Lane Overspill Car Park**

New Sign - The Clerk proposed some slightly altered wording for the new sign to read "for Community Use" rather than "for Village Hall and Cricket Club". The new wording was approved. **ACTION - The Clerk**

#### **2018/70 General Maintenance - SSDC Ranger Scheme**

Mr Sherwood has been monitoring the work by the Ranger and is very satisfied with the standard. It has been confirmed by the WarrenTrust that the Parish Council is responsible for the maintenance of the new Cemetery Car Park and the hedges.

#### **2018/71 Planning Applications**

App No 17/04301/REM  
 Description Erection of 47 dwellings  
 Location Land adjoining Court Bungalow, Church Road, Ilton  
 Application has been approved with conditions.

App No 17/04088/FUL  
 Description Formation of new access and installation of a gate.  
 Location Land Adjacent Ashford House, Ashford Lane, Ilton  
 Application has been approved with conditions.

#### **2018/72 Correspondence**

- (a) Police Report - There were 165 investigated crimes reported for the month of March 2018 with 16 arrests and 11 reports of ASB for Area North
- (b) Avon and Somerset Police and Crime Commissioner Newsletter.
- (c) Somerset Waste Partnership Briefing March 2018.

## 2018/73      **Accounts**

- a) Balances as at 31/03/2018 - Business Bank Instant = £597.96 / Treasurers Account = £7,813.46.
- (b) Received refund of grant claimed - £2,958.86 for Copse Lane Play Area and £4,556.03 for MUGA.
- (c) The following cheques are to be drawn:
  - 001014 - £ 423.38 - SSDC Playground inspection Q 3 & 4
  - 001015 - £ 520.00 - J Sherwood, litter picking for year
  - 001016 - £ 235.00 - N Mackenzie Green, litter picking for year
  - 001017 - £ 208.17 - Salary and admin expenses
  - 001018 - £ 20.00 - R Brown, litter picking

## 2018/74      **Matters and items to report**

- (a) General Data Protection Regulation - The Clerk is booked on the SSDC workshop on 24th April for General Data Protection Regulation (GDPR) which comes into force on 25 May 2018. There will be a charge for attendance of £25 which will be invoiced to the parish. Every parish council has to appoint a Data Protection Officer which NALC have advised cannot be the Clerk. However it is very unclear at the moment who could be appointed as such and hopefully the SSDC workshop will clarify this.
- (b) County Councillor Report - Councillor Dance said that blocked drains need to be reported to SSDC. The flooding on the road to Ilminster was mentioned and the Chairman will forward a map of the problem area. **ACTION - Chairman**
- (c) Library Consultation - Councillor Dance highlighted the Library consultation which runs until June. There is currently only one mobile library in Somerset although the library service has said if people chose that option a second one could be bought.
- (d) The Park and Ride in Taunton is closed due to travellers being on site.
- (e) Grit Bin - A resident asked if Ilton could have a grit bin. This was discussed. Grit bins must be bought by the parish councils and are refilled each year by SSDC. Councillors were concerned that it could be filled with rubbish or the grit could be taken. It would also not be possible to have a grit bin in every location. No grit has been needed for the past several years and this year the snow lasted for a very short time. It was decided not to buy a grit bin.
- (f) Litter Picking - A resident in the village organised a litter pick around the village on a Sunday and arranged to collect and return the equipment from Yeovil. Tesco donated a voucher for £10 for the purchase of tea and coffee. It was agreed to contribute £20 towards the work which will cover the hire of the hall to provide tea and coffee and something towards fuel. It was agreed that if this becomes a regular event the parish council can contribute again.

## 2018/75      **Next Meeting of the Parish Council**

The date of the Annual Meeting of the Parish Council - Tuesday 8th May 2018 at Merryfield Hall immediately following the Annual Parish Meeting at 7.30 p.m.

The meeting finished at 9.40 p.m

Dave Amor